



HEADQUARTERS  
ARMED FORCES OF THE PHILIPPINES BIDS AND AWARDS COMMITTEE  
OFFICE OF THE PHILIPPINE ARMY BIDS AND AWARDS COMMITTEE 3  
Fort Andres Bonifacio, Metro Manila

**Supply and Delivery of One (1)  
Unit 3TR Wall Mounted Split Type  
ACU, Nine (9) Units 2HP Split  
Type Wall Mounted ACU, Nine (9)  
Sets Fire Extinguisher and  
Twelve (12) Units Telephone  
Corded Handset for the  
Amenities of IMB, OAAG, PA Bldg**

**ENG'G PABAC3 067-21 (2<sup>nd</sup> Rebid)**

**Bidding Date:  
01 December 2022/9:30 am  
ABC: PhP1,008,500.00**

## Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the "*name of the Procuring Entity*" and "*address for bid submission*," should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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# ***Glossary of Acronyms, Terms, and Abbreviations***

**ABC** – Approved Budget for the Contract.

**BAC** – Bids and Awards Committee.

**Bid** – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

**Bidder** – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

**Bidding Documents** – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

**BIR** – Bureau of Internal Revenue.

**BSP** – Bangko Sentral ng Pilipinas.

**Consulting Services** – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

**CDA** - Cooperative Development Authority.

**Contract** – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

**CIF** – Cost Insurance and Freight.

**CIP** – Carriage and Insurance Paid.

**CPI** – Consumer Price Index.

**DDP** – Refers to the quoted price of the Goods, which means “delivered duty paid.”

**DTI** – Department of Trade and Industry.

**EXW** – Ex works.

**FCA** – “Free Carrier” shipping point.

**FOB** – “Free on Board” shipping point.

**Foreign-funded Procurement or Foreign-Assisted Project**– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

**Framework Agreement** – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which

specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

**GFI** – Government Financial Institution.

**GOCC** – Government-owned and/or –controlled corporation.

**Goods** – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

**GOP** – Government of the Philippines.

**GPPB** – Government Procurement Policy Board.

**INCOTERMS** – International Commercial Terms.

**Infrastructure Projects** – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

**LGUs** – Local Government Units.

**NFCC** – Net Financial Contracting Capacity.

**NGA** – National Government Agency.

**PhilGEPS** - Philippine Government Electronic Procurement System.

**Procurement Project** – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

**PSA** – Philippine Statistics Authority.

**SEC** – Securities and Exchange Commission.

**SLCC** – Single Largest Completed Contract.

**Supplier** – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution

No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

**UN** – United Nations.

## ***Section I. Invitation to Bid***

### **Notes on the Invitation to Bid**

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (e.g., the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.

HEADQUARTERS  
PHILIPPINE ARMY  
Fort Andres Bonifacio, Metro Manila

## INVITATION TO BID FOR

**Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg**

**Bid Reference No. ENG'G PABAC3 067-21 (2<sup>nd</sup> Rebid)**

1. The **Philippine Army**, through the **Certificate of Fund Chargeability (CFC)** dated **12 August 2022** signed by **LTC ANABELLE R PARAAN (CE) PA, Chief, MFO, 51EBde, PA** concurred by **BGEN JT T BAJET PA, Commander, 51EBde, PA** under **Advice of Sub-Allotment (ASA)** dated **27 July 2022** with **Advice No: 5100-2022-0439** intends to apply the sum of **One Million Eight Thousand Five Hundred Pesos (Php1,008,500.00)** being the ABC to payments under the contract for **Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg** with Bid Reference No. **ENG'G PABAC3 067-21 (2<sup>nd</sup> Rebid)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **Philippine Army**, now invites bids for the above Procurement Project.

Required delivery period and delivery place shall be as follows:

Particular	Delivery Period	Delivery Place
<b>Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg</b>	Delivery of goods shall be in accordance with the approved Delivery Schedule or as prescribed by Implementing Unit/PRAD but not to exceed <b>Seven (7) calendar days</b> from Receipt of NTP.	<b>Fort Bonifacio, Metro Manila</b>

Bidders should have completed, within **Five (5) years** from the date of submission and receipt of bids, a contract similar to the Project.

The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.



Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **Office of the PA Bids and Awards Committee 3 (PABAC3) Fort Bonifacio, Metro Manila** and inspect the Bidding Documents at the address given below during **Office Hours from 8:00am to 5:00pm**.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **10 November 2022** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (PhP5,000.00)*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees and it will be presented in person during the ROBE.

6. The **Philippine Army**, will hold a Pre-Bid Conference<sup>1</sup> on **17 November 2022** at **PABAC3, NCO Clubhouse, Fort Bonifacio, Metro Manila** and/or through video conferencing or webcasting *via ZOOM*, which shall be open to prospective bidders.

7. Bids must be duly received by the PABAC3 Secretariat through manual submission at the office address indicated below, on or before **01 December 2022**. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.

9. Bid opening shall be on **01 December 2022** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

The schedule of the bidding activities shall be as follows:

ACTIVITIES	TIME	VENUE
1. Sale and Issuance of Bidding Documents	8:00 am to 4:00 pm only Mondays - Fridays starting Date: <b>10 November 2022</b>	Office of the PABAC3, Fort Andres Bonifacio, Metro Manila  <b>BGEN ROGELIO D ULANDAY PA</b> <b>Chairperson</b>  <b>Contact Person:</b> <b>LCDR LEO C MAGUDANG PN</b> Secretary, PABAC3

<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

		Cp Nr.: +63906-597-1018 Email address: pabac3.2021@gmail.com
2. Pre-Bid Conference	Date: <b>17 November 2022</b>	<b>PABAC3, NCO Clubhouse, Fort Bonifacio, Metro Manila</b> through video conferencing or webcasting via <b>ZOOM</b> .  <i>Interested prospective bidders may coordinate on the contact numbers stated below for the meeting ID and PW that will be given one (1) hour prior to the scheduled pre-bid conference.</i>
3. Receipt and Opening of Bid Envelop (ROBE)	Date and Time: <b>01 December 2022/9:30 am</b>	<b>PABAC3, NCO Clubhouse, Fort Bonifacio, Metro Manila</b> through video conferencing or webcasting via <b>ZOOM</b> .  <i>Interested prospective bidders may coordinate on the contact numbers stated below for the meeting ID and PW that will be given one (1) hour prior to the scheduled ROBE.</i>

10. The **Philippine Army** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

**LCDR LEO C MAGUDANG PN**  
**Secretary**  
**Philippine Army Bids and Awards Committee 3**  
**Fort Andres Bonifacio, Metro Manila**  
Email address: pabac3.2021@gmail.com  
Tel Nr.: 845-9555 local 6891  
Cp Nr.: +63 906-597-1018  
Fax Nr.: 845-9555 local 6893

12. You may visit the following websites:

For downloading of Bidding Documents: [www.philgeps.gov.ph](http://www.philgeps.gov.ph)

**BGEN ROGELIO D ULANDAY PA**  
**PABAC3 Chairperson**

## ***Section II. Instructions to Bidders***

### **Notes on the Instructions to Bidders**

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

## 1. Scope of Bid

The Procuring Entity, **Philippine Army** wishes to receive Bids for the **Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg under ENG'G PABAC3 067-21 (2<sup>nd</sup> Rebid).**

The Procurement Project (referred to herein as "Project") is composed of **One Lot**, the details of which are described in Section VII (Technical Specifications).

## 2. Funding Information

2.1. The GOP through the source of funding as indicated below in the amount of **One Million Eight Thousand Five Hundred Pesos (PhP1,008,500.00).**

2.2. The source of funding is: **NGA, the General Appropriations Act for FY 2021 (Continuing).**

## 3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

## 4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

## 5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
  - i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
  - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
  - iii. When the Goods sought to be procured are not available from local suppliers; or
  - iv. When there is a need to prevent situations that defeat competition or restrain trade.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
  - a. For the procurement of **Non-expendable Supplies**: The Bidder must have completed a single contract that is similar to this Project, equivalent to **at least "Fifty Percent" (50%)** of the ABC; or
  - b. The Bidder should comply with the following requirements:
    - i. Completed **at least two (2) similar contracts**, the aggregate amount of which should be equivalent to **at least "Fifty Percent" (50%)** in the case of expendable supplies of the ABC for this Project; and
    - ii. The largest of these similar contracts must be equivalent to **at least half of the percentage** of the ABC as required above.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

## 6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

## 7. Subcontracts

7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that **Subcontracting is not allowed.**

## 8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address at the **Office of the PA Bids and Awards Committee 3 (PABAC3) Fort Bonifacio, Metro Manila** and /or conferencing/webcasting via **ZOOM** as indicated in paragraph 6 of the **IB**.

## 9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

## 10. Documents comprising the Bid: Eligibility and Technical Components

10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.

10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within **Five (5) Years** prior to the deadline for the submission and receipt of bids.

10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the

foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

## 11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

## 12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
  - a. For Goods offered from within the Procuring Entity's country:
    - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
    - ii. The cost of all customs duties and sales and other taxes already paid or payable;
    - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
    - iv. The price of other (incidental) services, if any, listed in e.
  - b. For Goods offered from abroad:
    - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of

destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.

- ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

### 13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in **Philippine Pesos**

### 14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration<sup>2</sup> or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid until **120 calendar days from date of the Opening of Bids**. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

### 15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened

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<sup>2</sup> In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.



or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

## 16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

## 17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

## 18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

## 19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case may be. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC

must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.

- 19.4. The Project shall be awarded as **one Project having several items that shall be awarded as one contract.**
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

## 20. Post-Qualification

- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

## 21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

## ***Section III. Bid Data Sheet***

### **Notes on the Bid Data Sheet**

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

ITB Clause	<b>Bid Data Sheet</b>	
3	Non-compliance with the prescribed forms as provided in the Annexes of this bidding documents will be ground for disqualification	
5.2	Foreign Bidders must be duly represented by an <b>authorized local representative</b> .	
5.3	For this purpose, contracts similar to the Project shall be: <ol style="list-style-type: none"> <li>a. <b>Supply and Delivery of Air Condition Units.</b></li> <li>b. Completed within <b>five (5)</b> years prior to the deadline for the submission and receipt of bids.</li> </ol>	
7.1	Subcontracting is not allowed	
12	For the given scope of work in this contract as awarded, all bid prices are considered fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances and upon price approval of the GPPB in accordance with section 61 of RA RA 9184 and its IRR.	
12.1	The price of the Goods shall be quoted <b>Delivered-Duty-Paid (DDP)</b> to be delivered at <b>Fort Bonifacio, Metro Manila</b>	
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: <ol style="list-style-type: none"> <li>a. The amount of not less than <b>PhP20,170.00</b> (2% of ABC), if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</li> <li>b. The amount of not less than <b>PhP50,425.00</b> (5% of ABC) if bid security is in Surety Bond.</li> </ol>	
15	Each Bidder shall submit <b>One (1) original copy</b> and <b>three (3) photo copies</b> of the first and second components of its bid. Note: The Bid shall be signed on every page and or initialed by the duly authorized representative/s of the bidder to include all photocopies. Any document that was not signed and/or initialed by the authorized representative/s of the bidder shall be as ground for disqualification.	
19.3	The project shall be awarded as one contract	
	<b>Particular</b>	<b>ABC (Pesos)</b>
	<b>Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg</b>	<b>1,008,500.00</b>
20.2	<b>POST-QUALIFICATION REQUIREMENTS</b> Within a non-extendible period of <b>Five (5) Calendar Days</b> from receipt by the supplier of the Notice from the PABAC3 that the supplier has the Single/Lowest Calculated Bid (S/LCB), the Supplier shall submit the following requirements for post qualification:	

TA B	Additional Post Qualification Requirements	Legal Basis
A	PhilGEPS Certificate of Registration (Platinum Membership) if not submitted during the bid opening	2016 Revised IRR of RA 9184
B	<b>Attachments of PhilGEPS (Platinum Registration)</b> <ul style="list-style-type: none"> <li>• Registration Certificate from Securities and Exchange Commission (SEC) for Corporations, Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document</li> <li>• Current and valid Mayor's Permit or Business Permit</li> <li>• Tax Clearance Certificate per Executive Order 398, Series of 2005.</li> <li>• Latest Audited Financial Statement</li> </ul>	2016 Revised IRR of RA 9184
C	Latest Income and Business Tax Returns.	2016 Revised IRR of RA 9184
D	Supporting documents for the On-going Government / Private Contract/s <ol style="list-style-type: none"> <li>1. Notice of Award or Notice to Proceed, Contract, Purchase Order or its equivalent issued by the end-user</li> <li>2. Notice of Extension/Suspension if the project is overdue.</li> </ol>	2016 Revised IRR of RA 9184
E	Supporting documents for Single Largest Completed Contract (SLCC). <ol style="list-style-type: none"> <li>1. Notice of Award or Notice to Proceed, Contract, Purchase Order or its equivalent issued by the end-user; and</li> <li>2. Certificate of Completion and/or Technical Inspection and Acceptance Committee (TIAC) Report, Sales Invoices with Official Receipts, End-User's Acceptance or its equivalent provided that the same expressly states that the goods were received in good condition</li> <li>3. Certificate of Performance Evaluation of Single Largest Completed Contract</li> </ol>	2016 Revised IRR of RA 9184
F	<b>Certificate of Notarial Commission/Oath of Office/Appointment</b> of the lawyer who notarized the documents submitted by the bidder	2016 Revised IRR of RA 9184
G	<b>Company Profile</b>	2016 Revised IRR of RA 9184

	<b>H</b>	Certificate from <b>Armed Forces of the Philippines Procurement Service (AFPPS)</b> that the Bidder is not Blacklisted, and no overdue delivery if not submitted during the bid opening	2016 Revised IRR of RA 9184
<i>Note: Failure to submit following requirements on time, or a finding against the veracity of such shall be ground for the forfeiture of the bid security and disqualify the bidder for award.</i>			
21.1	No Further Instruction		

## ***Section IV. General Conditions of Contract***

### **Notes on the General Conditions of Contract**

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

## 1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

## 2. Advance Payment and Terms of Payment

- 2.1. Advance payment of the contract amount is provided under Annex "D" of the revised 2016 IRR of RA No. 9184.
- 2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

## 3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

## 4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.



All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

## **5. Warranty**

5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

## **6. Liability of the Supplier**

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

## ***Section V. Special Conditions of Contract***

### **Notes on the Special Conditions of Contract**

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

## Special Conditions of Contract

GCC Clause	
1	<p><b>Delivery and Documents –</b></p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><b>For Goods supplied from abroad:</b>                      “The delivery terms applicable to the Contract is “<b>Delivered Duty Paid</b>” (DDP) at <b>Fort Bonifacio, Metro Manila</b></p> <p>In accordance with INCOTERMS.”</p> <p><b>For supplied from within the Philippines:</b>                      The delivery terms applicable to this Contract is “delivered at <b>Fort Bonifacio, Metro Manila</b></p> <p>Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in <b>Section VI. Schedule of Requirements</b>. The details of shipping and/or other documents to be furnished by the Supplier are as follows:</p> <p><b>For Goods supplied from within the Philippines:</b>                      Upon delivery of the Goods to the Project Site, the Supplier shall notify the Procuring Entity and present the following documents to the Procuring Entity:</p> <ul style="list-style-type: none"> <li>(i) Original and four copies delivery receipt/note, railway receipt, or truck receipt;</li> <li>(ii) Original Supplier’s factory inspection report;</li> <li>(iii) Original and four copies of the Manufacturer’s and/or Supplier’s warranty certificate;</li> <li>(iv) Original and four copies of the certificate of origin (for imported Goods);</li> <li>(v) Delivery receipt detailing number and description of items received signed by the authorized receiving personnel;</li> <li>(vi) Certificate of Acceptance/Inspection Report signed by the Procuring Entity’s representative at the Project Site</li> </ul> <p><b>For Goods supplied from abroad:</b>                      Upon shipment, the Supplier shall notify the Procuring Entity and the insurance company by cable the full details of the shipment, including Contract Number,</p>

description of the Goods, quantity, vessel, bill of lading number and date, port of loading, date of shipment, port of discharge etc. Upon delivery to the Project Site, the Supplier shall notify the Procuring Entity and present the following documents as applicable with the documentary requirements of any letter of credit issued taking precedence:

- (i) Original and four copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount;
- (ii) Original and four copies of the negotiable, clean shipped on-board bill of lading marked "freight pre-paid" and five copies of the non-negotiable bill of lading;
- (iii) Original Supplier's factory inspection report;
- (iv) Original and four copies of the Manufacturer's and/or Supplier's warranty certificate;
- (v) Original and four copies of the certificate of origin (for imported Goods);
- (vi) Delivery receipt detailing number and description of items received signed by the Procuring Entity's representative at the Project Site;
- (vii) Certificate of Acceptance/Inspection Report signed by the Procuring Entity's representative at the Project Site

For purposes of this Clause the Procuring Entity's Representative at the Project Site is: **PA TIAC for Infrastructure/Engineer Items and Equipment, APAO, OG10 Representative.**

#### **Incidental Services –**

The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:

- The Supplier is responsible for the delivery of the goods.
- The Supplier is responsible for the installation of Split Type ACU and provide copper tube with insulation drain pipe and other accessories needed for the installation.

The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

#### **Packaging –**

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.

	<p>The outer packaging must be clearly marked on at least four (4) sides as follows:                  Name of the Procuring Entity                  Name of the Supplier                  Contract Description                  Final Destination                  Gross weight                  Any special lifting instructions                  Any special handling instructions                  Any relevant HAZCHEM classifications                  A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p><b>Transportation –</b>                  Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.                  Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.                  Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.                  The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p><b>Intellectual Property Rights –</b>                  The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	The terms of payment shall be <b>one (1) time payment.</b>

	<p>Note: Payments shall be made only upon a certification by the <b>HOPE</b> to the effect that the Goods have been <b>rendered</b> or <b>delivered</b> in accordance with the prescribed delivery schedule of this Contract and have been duly <b>inspected</b> and <b>accepted</b>.</p>							
3	<p><b>Performance Security</b></p> <table border="1"> <thead> <tr> <th>Form of Performance Security</th> <th>Amount of Performance Security (Not less than the required percentage of the Total Contract Price)</th> </tr> </thead> <tbody> <tr> <td> <p>a. <b>Cash or casher's/manager's check</b> issued by a Universal or Commercial Bank</p> <p>b. <b>Bank draft/guarantee or irrevocable letter</b> of credit issued by Universal or Commercial Bank. However provided that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.</p> </td> <td> <p>Five percent (5%) of the Total Contract Price</p> </td> </tr> <tr> <td> <p>c. <b>Surety bond callable upon demand</b> issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</p> </td> <td> <p>Thirty percent (30%) of the Total Contract Price</p> </td> </tr> </tbody> </table>		Form of Performance Security	Amount of Performance Security (Not less than the required percentage of the Total Contract Price)	<p>a. <b>Cash or casher's/manager's check</b> issued by a Universal or Commercial Bank</p> <p>b. <b>Bank draft/guarantee or irrevocable letter</b> of credit issued by Universal or Commercial Bank. However provided that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.</p>	<p>Five percent (5%) of the Total Contract Price</p>	<p>c. <b>Surety bond callable upon demand</b> issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</p>	<p>Thirty percent (30%) of the Total Contract Price</p>
	Form of Performance Security	Amount of Performance Security (Not less than the required percentage of the Total Contract Price)						
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<p>c. <b>Surety bond callable upon demand</b> issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.</p>	<p>Thirty percent (30%) of the Total Contract Price</p>							
<p>The inspections and tests that will be conducted are:</p> <p><b>A. PRE-SHIPMENT/PRE-DELIVERY INSPECTION AND TEST:</b></p> <p>All items shall be subjected to Pre-Delivery Inspection (PDI) by the Philippine Army.</p> <p><b>1. For Foreign Suppliers/Manufacturers:</b></p> <p>a. All Items shall be subjected to pre-shipment/ pre-delivery inspection and the test (PDI) by the Philippine Army representatives. The PDI shall be conducted not later than <b>forty (40) calendar days</b> prior to the expiry of the required delivery period at the goods' country of origin.</p> <p>b. The Inspection Team that may attend the pre-shipment/pre-delivery test at the country of origin at supplier's expenses shall be composed of <b>at least five (5) members</b>.</p> <p>c. The Suppliers/Manufacturer shall ensure that the Inspection Team will be allowed to jointly participate in the conduct of the testing procedures.</p>								
4								

d. Supplier/Manufacturer shall shoulder all the costs and expense of travel (via/IATA member airlines in case of international travel) and accommodation including Daily Subsistence Allowance (pursuant to Section 8, EO 298) and securing visas as necessary and travel insurance of all the Inspection Team Members. In this regard, supplier is required to **issue the required written invitations** to the Inspection team through Philippine Army relative to the PDI within **seven (7) calendar days from receipt of NTP**.

e. Supplier/Manufacturer shall conduct product/inspection and pre-departure briefing to orient the members of the Inspection team at least one (1) week prior to departure date. Supplier shall ensure that a full time/on-board interpreter is available for non-English speaking country of manufacturer/plant site. Travel documents including insurance must be submitted to the inspection team during the pre-departure briefing.

f. Failure to provide such invitation per paragraph *d* above may result in delays in release of required travel orders for the inspection team and may subject the supplier to applicable sanctions including liquidated damages due to late delivery.

*The PDI shall be conducted in accordance with the prescribed PA Test and Acceptance Procedures. **Cost of testing including the cost of samples shall be for the account of supplier. The samples shall be over and above the quantity to be delivered.***

## **2. For Local Suppliers/Manufacturers:**

a. Pre-delivery inspection of the items to be conducted by Philippine Army Inspection Team at the Suppliers/Manufacturer's local facilities, Government Arsenal Facilities, or at an authorized third-party testing facility.

b. All incidental and related expenses relative to inspection shall be for the account of the suppliers/manufacturers.

c. Acceptance Tests to be conducted must comply with the required Technical Specifications in Section VII **Cost of samples to be used for testing shall be for the account of the suppliers/manufacturers. The samples shall be over and above the quantity to be delivered.**

d. For goods not yet in the Philippines, the supplier may opt to have PDI from the country of origin. For PDI abroad, the procedure in A.1 will be observed.

**All items to be supplied must come from one (1) source and manufacturer only.**

**Date of Manufacture of Items:** All items must have a manufacturing date which should not be more than **one (1) year** from date of delivery (**brand new**);

	<p><b>C. Final Inspection and Acceptance</b> will be at the Delivery Site. Completeness and appropriateness of the delivered goods shall be inspected by the Procuring Entity’s representative which shall have a maximum of five (5) members at the delivery site at the soonest time possible. After completion of the inspection, the inspection team shall furnish the following reports;</p> <p>(c.1) Final Inspection and Acceptance Report by the TIAC;                  (c.2) OG10 Inspection Report;                  (c.3) SAO/APAO Acceptance Report;</p> <p><b>Non- Acceptance of Items:</b></p> <p><b>Replacement of Defective Items Noted During Pre-Delivery Inspection:</b>                  Any defects noted during pre-delivery inspection shall be corrected prior to shipment of the Goods.</p> <p><b>Replacement of Defective Items upon Delivery and Testing of Items:</b> Any defects noted during delivery shall be corrected within the remaining days of delivery period of the Goods.</p> <p><b>In case items are rejected,</b> PA-TIAC for Engineer Equipment shall issue Certificate of Non- Acceptance on the cause of non-compliant of the item. In case of rejection, the Goods shall be secured and shall remain under the custody of the PA until re-exported (if imported) at the expense of the supplier to include storage charges, subject to the applicable laws in the Philippines. Supplier shall be <b>subjected to blacklisting</b> due to termination by default.</p>
<p>5.1</p>	<p>The warranty shall be covered by, at the Supplier’s option, either retention money in an amount to at least <b>five percent (5%)</b> of the Contract Price, or a special bank guarantee equivalent to at least <b>five percent (5%)</b> of the Contract Price in favor of the Armed Forces of the Philippines.</p> <p>The warranty period shall be <b>one (1) year</b> after acceptance by the Procuring Entity of the Delivered Goods. The manufacturer shall issue a Warranty Certificate that shall cover a minimum of <b>one (1) year</b> after the acceptance by the Procuring Entity of the Delivered Goods.</p> <p>The Obligation for the warranty shall only be released after the lapse of the warranty period.</p> <p>The PROCURING ENTITY through the TIAC may invoke for warranty claims for the GOODS or any part thereof that fail to conform to the specifications within the warranty period. The Supplier shall either rectify or replace such defective GOODS or parts thereof or make alterations necessary to meet the specifications at no cost to the PROCURING ENTITY, and shall inspect the rectified/replaced goods, at no cost to the PROCURING ENTITY, upon giving a notice pursuant to Clause 5.</p>
<p>5.2</p>	<p>The period for correction of defective items in the warranty period is within <b>Seven (7) calendar days</b> upon receipt of notice from the PROCURING ENTITY of any claim arising from the warranty obligation of the supplier.</p>



6	<p><b>Liquidated Damages:</b></p> <p>In case of breach of contract, the amount of liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate contract, without prejudice to other courses of action and remedies available under the circumstances.</p>
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# Section VI-A. Schedule of Requirements

PLEASE USE THIS BID FORM DO NOT RETYPE or ALTER

Section VI-A  
(Page 01/01)

## SCHEDULE OF REQUIREMENTS

**Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg**

**Bid Reference No.: ENG'G PABAC3 067-21 (2<sup>nd</sup> Rebid)**

**Approved Budget for the Contract: PhP1,008,500.00**

**INSTRUCTION TO THE BIDDER:** Indicate "COMPLY" if proposal meets the Schedule of Requirements. DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".

Particular	Delivery Period	Delivery Place	Bidder's Statement of Compliance
<b>Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg</b>	Delivery of goods shall be in accordance with the approved Delivery Schedule or as prescribed by Implementing Unit/PRAD but not to exceed <b>Seven (7) Calendar Days</b> from Receipt of NTP.	<b>Fort Bonifacio, Metro Manila</b>	

**BIDDER'S UNDERTAKING**

I/We, the undersigned bidder, have examined the Bidding Documents including Bid Bulletins, as applicable, hereby OFFER to (supply/deliver/perform) the above-described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

**CERTIFIED CORRECT**

\_\_\_\_\_  
Name of Company (in print)

\_\_\_\_\_  
Signature of Company Authorized Representative

\_\_\_\_\_  
Name and Designation

\_\_\_\_\_  
Date

## Section VI-B. Schedule of Delivery

PLEASE USE THIS BID FORM  
DO NOT RETYPE or ALTER

Section VI-B

### SCHEDULE OF DELIVERY

**Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg**

**Bid Reference No.: ENG’G PABAC3 067-21 (2<sup>nd</sup> Rebid)  
Approved Budget for the Contract: PhP1,008,500.00**

**INSTRUCTION TO THE BIDDER:** Indicate “COMPLY” if proposal meets the Schedule of Delivery. DO NOT LEAVE ANY BLANK. A “YES OR NO” ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF “FAILED”.

QTY	UNIT	DESCRIPTION	Delivery Place	Bidder’s Statement of Compliance
<b>1-7 calendar days</b>				
1	Unit	3TR ACU, Wall Mounted Split Type, inverter, with remote control and Complete installation with Accessories	<b>Fort Bonifacio, Metro Manila</b>	
9	Units	2HP ACU, Wall Mounted Split Type, inverter, with remote control and Complete installation with Accessories		
9	Sets	Fire Extinguisher ABC dry Chemical, 20lbs		
12	Units	Telephone Corded Handset		

**BIDDER’S UNDERTAKING**

I/We, the undersigned bidder, have examined the Bidding Documents including Bid Bulletins, as applicable, hereby OFFER to (supply/deliver/perform) the above-described items.  
I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of Notice of Award.  
Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

**CERTIFIED CORRECT**

\_\_\_\_\_  
Name of Company (in print)

\_\_\_\_\_  
Signature of Company Authorized Representative

\_\_\_\_\_  
Name and Designation

\_\_\_\_\_  
Date

## ***Section VII. Technical Specifications***

**TECHNICAL SPECIFICATIONS**

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PHILIPPINE ARMY  
OFFICE OF THE ARMY CHIEF OF ENGINEERS  
Fort Andres Bonifacio, Metro Manila**

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**TECHNICAL SPECIFICATIONS  
(2.0 HP ACU, SPLIT TYPE, INVERTER, WALL MOUNTED)**

ITEM	DESCRIPTION	SPECIFICATIONS
<b>A</b>	<b>BASIC REQUIREMENTS</b>	
	Airconditioning Unit	2.0 Horsepower Air Conditioning Unit, Split Type, Wall Mounted, Inverter, Brand New
<b>B</b>	<b>ADDITIONAL REQUIREMENTS</b>	
1	Power Source (V)	Min 220V
2	Energy Efficiency Ratio (k.J/h.W)	Min 11
3	Features	With Remote Control Air Deflection: Manual or Automatic Adjusting Timer (24 Hr, On/Off) Energy Saving Function
4	Accessories	Two (2) units Air Filter
5	Manual	Two (2) Copies each of Operating Manual, Service Manual and Parts Manual
6	ISO Certification	ISO 9001: 2015
7	Warranty/ Certificate	12 Months for Parts and Services 60 Months for Compressor Certification from Supplier/Manufacturer for availability of Parts for 5 years in the Philippines duly notarized

Prepared by:

**DANILO L. SANTILLAN**  
CPT (CE) PA  
Member, PATWVG for Infra/  
Engr items & Eqpt

Noted by:

**ANTONIO C. ROTA JR**  
Colonel GSC (CE) PA  
Chairman, PATWVG for Infra/  
Engr items & Eqpt

Recommended by:

**PROCESO S. REBANACOS**  
Colonel GSC (CE) PA  
Commodity Manager

Approved by:

**ANDRES C. CENTINO**  
Lieutenant General, PA  
Commanding General

**CONFORME:**

\_\_\_\_\_  
Name of Company (in Print)

\_\_\_\_\_  
Signature of Company Authorized Representative

\_\_\_\_\_  
Date

Supply and Delivery of One (1) Unit 3TR Wall M  
ACU, Nine (9) Sets Fire Extinguisher and Two

### TEST AND ACCEPTANCE PROCEDURES

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PHILIPPINE ARMY  
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Fort Andres Bonifacio, Metro Manila**

OACE6

#### TEST AND ACCEPTANCE PROCEDURES FOR 2.0 HP ACU, SPLIT TYPE, INVERTER, WALL MOUNTED

##### 1. GENERAL

1.1. **Scope:** This Test and Acceptance Procedure shall apply to 2.0 HP ACU, Split Type, Inverter, Wall Mounted.

1.2. **Objective:** To determine compliance to the requirements of the specification on the vehicle's physical characteristics and operational performance.

1.3. **Methodology:** The Test and Evaluation is divided into two (2) phases

1.3.1. **Physical Inventory and Inspection** - Upon notice of delivery, the Technical Inspection and Acceptance Committee (TIAC) shall conduct physical inventory and inspection of all delivered 2.0 HP ACU, Split Type, Inverter, Wall Mounted with their components and standard accessories as identified in the Delivery Receipt (DR) or listing and cross reference with technical specification. Any defects or deficiency noted in part or any particular components and standard accessories shall be properly corrected in coordination with the winning bidder concerned.

1.3.2. **Functional and Performance Test** - Functionality test shall be conducted on all 2.0 HP ACU, Split Type, inverter, wall mounted including its components, standard accessories, devices, tools and auxiliary equipment using its applicable brochures and or operating manual to establish its respective function as indicated therein to determine compliance to the technical inspections and submitted product specification of the Supplier.



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Signature of Company Authorized Representative

Date

**TEST AND ACCEPTANCE PROCEDURES**

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1.3.3. The inspection includes manual, visual, gauging and verification of the specification for compliance to the Technical Specifications and other Mandatory Requirements set forth in the contract. The functional testing shall consider factors that will affect the evaluation such as the testing environment, and availability of test facility/equipment. Safety of the test committee shall be given premium at all times. Other stakeholders shall be allowed to witness the evaluation to ensure transparency and impartiality.

**2. TEST PARAMETERS**

ITEM	DESCRIPTION	SPECIFICATIONS	TEST PROCEDURE/ PARAMETERS (Visual, Documentary, Functional, Operational)	TEST RESULT		REMARKS
				PASS	FAIL	
<b>A</b>	<b>BASIC REQUIREMENTS</b>					
	Airconditioning Unit	2.0 Horsepower Air Conditioning Unit, Split Type, Wall Mounted, Inverter, Brand New	Check the horsepower rating of the Air Conditioning Unit if comply with the approved Technical Specifications			
<b>B</b>	<b>ADDITIONAL REQUIREMENTS</b>					
1	Power Supply	Min 220V	Check the Voltage Input rating if comply with the approved Technical Specifications			
2	Energy Efficiency Ratio (kWh/W)	Min 11	Check the EER Rating Specified in the Brochure if complied with the approved Technical Specifications			
3	Features	With Remote Control Air Deflector, Manual or Automatic Adjusting Timer (24 Hr, On/Off) Energy Saving Function	Check if comply with the required features in the Technical Specifications			
4	Accessories	Two (2) units Air Filter	Requires the supplier to provide the Air Filter as Specified			
5	Manual	Two (2) Copies each of Operating Manual, Service Manual and Parts Manual	Check completeness of the specified Manual for every Air Conditioning Unit			
6	ISO Certification	ISO 9001: 2015	Check the ISO Certification that was			

**CONFORME:**

Name of Company (in Print)

Signature of Company Authorized Representative

Date

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**TEST AND ACCEPTANCE PROCEDURES**


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		12 Months for Parts and Services 60 Months for Compressor Certification from Supplier/Manufacturer for availability of Parts for 5 years in the Philippines duly notanized	presented by the Bidder Check the Warranty Certificate that will be presented by the Bidder. The warranty certificate must be original and specify the minimum warranty required.				
7	Warranty						

**3. PASS/FAIL CRITERIA**

The rating that shall be applied during the inspection of the delivered equipment is a non-discretionary Pass (P) or Fail (F) criteria. Lacking requirements shall be provided. Units with un-operational parts/accessories or failed to pass any of the inspection and test parameters shall be corrected, repaired or replaced by the bidder as per provisions of the contract.

Prepared by:

  
**DANILO L. SANTILLAN**  
 CPT (CE) PA  
 Member, PATWVG for Infra /  
 Engr Items & Eqpt

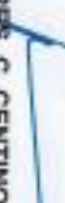
Recommended by:

  
**PROCESO S. REBANCO**  
 Colonel GSC (CE) PA  
 Commodity Manager

Noted by:

  
**ANTONIO G. ROTA, JR**  
 Colonel GSC (CE) PA  
 Chairman, PATWVG for Infra/  
 Engr Items & Eqpt

Approved by:

  
**ANDRES C. CENTINO**  
 Lieutenant General, PA  
 Commanding General



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**CONFORME:**

Name of Company (in Print)

Signature of Company Authorized Representative

Date



# TECHNICAL SPECIFICATIONS

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OFFICE OF THE ARMY CHIEF ENGINEER  
Fort Andres Bonifacio, Metro Manila

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## TECHNICAL SPECIFICATIONS (3TR ACU, SPLIT TYPE, INVERTER, WALL MOUNTED)

ITEM	DESCRIPTION	SPECIFICATIONS
<b>A</b>	<b>BASIC REQUIREMENTS</b>	
	Air-Conditioning Unit	3-Tonner Air-Conditioning Unit, Split Type, Wall Mounted, Inverter, Brand, New
<b>B</b>	<b>ADDITIONAL REQUIREMENTS</b>	
1	Power Source (V-Hz-Ph)	Min 220V, 60Hz, Single Phase
2	Cooling Capacity (kJ/Hr)	Min 38,000 kJ/Hr
3	Energy Efficiency Ratio (kJ/W-Hr)	Min 9.5 kJ/W-Hr
4	Features	Remote Control w/ Timer On/Off Air Deflection: Automatic On/Off Swing Temperature Indicator Energy Saving Function
5	Accessories & Installation	Mounting Bracket Set, Complete Installation
6	Manual	Two (2) Copies each of Operating Manual, Service Manual and Parts Manual.
7	ISO Certification	ISO 9001: 2015
8	Certificate of Warranty	12 Months for Parts and Services. 60 Months for Compressor Certification from Supplier/Manufacturer for availability of Parts for 5 years in the Philippines Duly Notarized.

Prepared by:

Jan Michael U Sugarol  
Electrical Engineer 1  
OACE, PA

Noted by:

KARL MARK D NAMOCATCAT  
Major, (CE) PA  
Chief, A & E Branch

Recommended by:

RANDY F EJILAGUTAN  
Colonel, MNSA (CE) PA  
Army Chief Engineer

Approved by:

ROMEO S BRAWNER JR  
Major General, PA  
Commanding General, PA

**CONFORME:**

\_\_\_\_\_  
Name of Company (in Print)

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Signature of Company Authorized Representative

\_\_\_\_\_  
Date

# TECHNICAL SPECIFICATIONS

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PHILIPPINE ARMY  
OFFICE OF THE ARMY CHIEF ENGINEER**  
Fort Andres Bonifacio, Metro Manila

OACE6

## TEST AND ACCEPTANCE PROCEDURES FOR 3TR ACU, SPLIT TYPE, INVERTER, WALL MOUNTED

### 1. GENERAL

1.1. **Scope:** This Test and Acceptance Procedure shall apply to 3-Tonner ACU, Split Type, Inverter, Wall Mounted.

1.2. **Objective:** To determine compliance to the requirements of the specification on the ACU's physical characteristics and operational performance.

1.3. **Methodology:** The Test and Evaluation is divided into two (2) phases

1.3.1. **Physical Inventory and Inspection** - Upon notice of delivery, the Technical Inspection and Acceptance Committee (TIAC) shall conduct physical inventory and inspection of all delivered 3TR ACU, Split Type, Inverter, Wall Mounted with their components and standard accessories as identified in the Delivery Receipt (DR) or listing and cross reference with technical specification. Any defects or deficiency noted in part or any particular components and standard accessories shall be properly corrected in coordination with the winning bidder concerned.

1.3.2. **Functional and Performance Test** - Functionality test shall be conducted on all 3TR ACU, Split Type, Inverter, Wall Mounted including its components, standard accessories, devices, tools and auxiliary equipment using its applicable brochures and or operating manual to establish its respective function as indicated therein to determine compliance to the technical inspections and submitted product specification of the Supplier.

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**CONFORME:**

\_\_\_\_\_  
Name of Company (in Print)

\_\_\_\_\_  
Signature of Company Authorized Representative

\_\_\_\_\_  
Date

# TECHNICAL SPECIFICATIONS

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1.3.3. The inspection includes manual, visual, gauging and verification of the specification for compliance to the Technical Specifications and other Mandatory Requirements set forth in the contract. The functional testing shall consider factors that will affect the evaluation such as the testing environment, and availability of test facility/equipment. Safety of the test committee shall be given premium at all times. Other stakeholders shall be allowed to witness the evaluation to ensure transparency and impartiality.

## 2. TEST PARAMETERS

ITEM	DESCRIPTION	SPECIFICATIONS	TEST PROCEDURE/ PARAMETERS (Visual, Documentary, Functional, Operational)	TEST RESULT		REMARKS
				PASS	FAIL	
<b>A</b>	<b>BASIC REQUIREMENTS</b>					
	Air-Conditioning Unit	3-Tonner Air Conditioning Unit, Split Type, Wall Mounted, Inverter, Brand New	Check the Tonner rating of the Air Conditioning Unit if comply with the approved Technical Specifications			
<b>B</b>	<b>ADDITIONAL REQUIREMENTS</b>					
1	Power Supply (V-Hz-Ph)	Min 220V, 60HZ, Single Phase	Check the Voltage input rating if comply with the approved Technical Specifications			
2	Cooling Capacity (kJ/Hr)	Min. 38,000kJ/Hr	Check the Cooling capacity rating if comply with the approved Technical Specifications			
3	Energy Efficiency Ratio (kJ/h.W)	Min 9.5 kJ/H-Hr	Check the EER Rating Specified in the Brochure if complied with the approved Technical Specifications			
4	Features	Remote Control w/ Timer On/Off Air Deflection, Automatic On/Off Swing Temperature Indicator Energy Saving Function	Check if comply with the required features in the Technical Specifications			
5	Accessories & Installation	Mounting Bracket Set, Complete Installation	Require the supplier to provide Accessories w/ Complete Installation as Specified			
6	Manual	Two (2) Copies each of Operating Manual, Service and Parts Manual	Check completeness of the specified Manual for every Air Conditioning Unit.			

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**CONFORME:**

\_\_\_\_\_  
Name of Company (in Print)

\_\_\_\_\_  
Signature of Company Authorized Representative

\_\_\_\_\_  
Date

# TECHNICAL SPECIFICATIONS

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7.	ISO Certification	ISO 9001: 2015	Check the ISO Certification that will be presented by the Bidder.		
		12 Months for Parts and Services			
		60 Months for Compressor			
8.	Certificate of Warranty	Certification from Supplier/Manufacturer for availability of Parts for 5 years in the Philippines Duly Notarized	Check the Warranty Certificate that will be presented by the Bidder. The warranty certificate must be original and specify the minimum warranty required.		

**3. PASS/FAIL CRITERIA**

The rating that shall be applied during the inspection of the delivered equipment is a non-discretionary Pass (P) or Fail (F) criteria. Lacking requirements shall be provided. Units with un-operational part/accessories or failed to pass any of the inspection and test parameters shall be corrected, repaired or replaced by the bidder as per provisions of the contract.

Prepared by:

*for Pabac3*  
**Jan Michael U. Sagarol**  
Electrical Engineer 1  
OACE, PA

Noted by:

*[Signature]*  
**KARL MARK D NAMOCATCAT**  
Major, (CE) PA  
Chief, A & E Branch

Recommended by:

*[Signature]*  
**RANDY F. FAJILAGUTAN**  
Colonel/ MNSA (CE) PA  
Army Chief Engineer

Approved by:

*[Signature]*  
**ROMEO S. BRAUNER JR**  
Major General, PA  
Commanding General, PA I

*Honor. Patrioticam. Duty.*

CONFORME:

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Name of Company (in Print)

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Signature of Company Authorized Representative

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Date

## ***Section VIII. Checklist of Technical and Financial Documents***

### **Notes on the Checklist of Technical and Financial Documents**

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

## Section VIII. Checklist of Technical and Financial Documents

ENVELOP 1: TECHNICAL COMPONENT	
TAB	CLASS "A" DOCUMENTS
	LEGAL DOCUMENTS
A	Valid and updated PhilGEPS Registration Certificate (Platinum Membership) in accordance with Section 8.5.2 of the revised IRR of RA No. 9184 (updated 13 October 2022 and GPPB Resolution 15-2021 dated 14 October 2021.) <b>(Annex 1-A)</b>
	TECHNICAL DOCUMENTS
B	<b>Statement of all Ongoing Government and Private Contracts (SOGPC)</b> , including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid <b>(Annex 1-B)</b>
C	<p>Duly signed <b>Statement of Single Largest Completed Contract (SLCC)</b> of similar nature within the last <u>Five (5) years</u> from the date of the Receipt and Opening of Bid Envelope (ROBE) <b>(Annex 2)</b></p> <p>1) For <b>non-expendable supplies</b>, completed at least <b>one (1) contract similar to the contract to be bid</b> equivalent to at least <b>fifty percent (50%)</b> of the ABC of the Project to be bid; or</p> <p>2) At least <b>two (2) similar contracts</b>, the <b>aggregate</b> contracts amount should be equivalent to at least <b>"fifty percent" (50%)</b> of the ABC of the project to be bid, and the <b>largest of these similar contracts</b> should be equivalent to at least <b>"twenty-five percent" (25%)</b> of the ABC of the project to be bid.</p> <p><b>Similar contract(s) must be supported by the following documents to be submitted during Post-Qualification:</b></p> <p><u>For Government Contract:</u></p> <p>1 The Notices of Award or Notices to Proceed or Contract or Purchase Order issued by the end-user; and</p> <p>2 Certificate of Completion and/or Technical Inspection and Acceptance Committee (TIAC) report or Sales Invoices with Official Receipts or its equivalent provided that the same expressly state the goods were received in good condition.</p> <p><u>For Private Contract:</u></p> <p>1 Contract or Purchase Order issued by the end-user; and</p> <p>2 Certificates of Completion and/or End-Users Acceptance or Sales Invoices with Official Receipts or its equivalent provided that the same expressly state the goods were received in good condition.</p> <p><b><u>Note: The two statements (SOGPC and SLCC) required shall indicate for each contract, the following:</u></b></p>

	<p>(ii.1) name of the contract;  (ii.2) date of the contract;  (ii.3) contract duration;  (ii.4) owner's name and address;  (ii.5) kinds of Goods;  (ii.6) For <b>Statement of Ongoing Contracts</b> – amount of contract and value of outstanding contracts;  (ii.7) <b>For Statement of SLCC</b> – amount of competed contracts, adjusted by the Bidder to current prices using PSA's consumer price index, if necessary for the purpose of meeting the SLCC requirement;  (ii.8) date of delivery</p> <p><i>The bidder may make a reservation in a notarized document not to disclose the name of its client on the ground of an existing <b>confidentiality agreement</b> but must disclose the amount, status, and name of the project for purposes of validating the contents of the statement of single largest similar completed contract, <b>subject to the full disclosure during post-qualification.</b></i></p> <p>For this project, “<b>similar contract or project</b>” shall mean <b>Supply and Delivery of Air Condition Units.</b></p>
D	<p><b>Bid security</b> must be issued in favor of the PHILIPPINE ARMY in any of the following forms:</p> <ol style="list-style-type: none"> <li>1) <b>Bid Securing Declaration per (Annex 3);</b></li> <li>2) <b>Cash or Cashier's/Manager's Check, Bank Guarantee/draft or Irrevocable LC - equivalent to at least 2% of the ABC; or</b></li> <li>3) <b>Surety bond callable upon demand</b> equivalent to at least 5% of the ABC;</li> </ol> <p><b><u>Notes:</u></b></p> <ol style="list-style-type: none"> <li>1) <i>The Cashiers/Managers Check shall be issued by a Local Universal or Commercial Bank.</i></li> <li>2) <i>The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Local Commercial Bank. <b><u>Provided, that it shall be confirmed or authenticated by Universal or Commercial Bank if issued by a Foreign Bank.</u></b></i></li> <li>3) <i>Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must conform with the following:</i> <ol style="list-style-type: none"> <li>a) <i>Issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. Together with the surety bond, a copy of a valid Certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.</i></li> </ol> </li> </ol>

	<p style="text-align: center;"><i>b) Callable upon demand</i></p> <p>The bid security shall be payable to the <b>Philippine Army</b>, however if it is in the form of manger's check, it shall be payable to the collecting officer, <b>Finance Center, Philippine Army</b>.</p>	
<b>E</b>	1	Warranty Undertaking ( <b>Annex 5-A</b> )
	2	Certificate of Replacement for Defective Items ( <b>Annex 5-B</b> )
	3	Certificate of <b>Performance Evaluation (Annex 5-C)</b> Showing a rating of at least Satisfactory, issued by the Bidder's client of the Single Largest Completed Contract of Similar Nature per submitted Annex 2.
<b>F</b>	Completed and Signed Technical Bid Form and other Technical Documents:	
	1	Statement of Compliance to Schedule of Requirements ( <b>Section VI-A</b> )
	2	Statement of Compliance to Schedule of Delivery ( <b>Section VI-B</b> )
	3	Conformance to Technical Specifications ( <b>Section VII</b> )
	4	Certificate from the Manufacturer that the supplier is an authorized distributor in the country (for ACU only).
	5	List of Authorized Service Centers in the Philippines at least One (1) in Metro Manila indicating the address, telephone and fax numbers, email address and contact person (for ACU only).
	6	Duly notarized certification issued by at least two (2) clients that the company has a good track record of after sales service within the last five (5) years prior to the submission and opening of quotations / proposals shall be required, verification and validation thereof shall be conducted during post-qualification (for ACU only).
	7	<b>Colored Brochure or Technical Data Sheets with pictures</b> showing compliance to the required technical specifications of the item (for all items).
8	<p><b>Current and valid ISO (9001:2015) Certificate</b> under the name of the manufacturer issued by an independent certifying agency of the item (for all items).</p> <p><b>The validity or scope of the ISO or other certificate must cover the production, design, manufacturing, and inspection of the items subject of the bidding.</b></p>	
<b>G</b>	<b>Omnibus Sworn Statement</b> in accordance with Section 25.3 of the 2016 Revised IRR of RA 9184 and using the form prescribed in Section VIII. Bidding Forms. ( <b>Annex 6</b> )	
<b>FINANCIAL DOCUMENTS</b>		
<b>H</b>	Duly signed <b>Certificate of Net Financial Contracting Capacity (NFCC)</b> per <b>Annex 7</b> in accordance with ITB Clause 5.5 or <b>Committed Line of Credit</b> per <b>Annex 4</b> .	
	<p><b><u>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.</u></b></p> <p><b>Notes:</b></p>	



	<p>1. The phrase “<b>the values of the bidder’s current assets and current liabilities</b>” shall be based on the Corporate Financial Statements or Annual Report for <b>2021 and 2020</b>.</p> <p>2. The value of all outstanding or uncompleted contracts refers to those listed in Annex 1-B.</p> <p>3. The detailed computation must be shown using the required formula provided above.</p> <p>4. The NFCC computation must at least be equal to the ABC of the project.</p> <p>Should the bidder opt to submit a <b>Committed Line of Credit</b>, it must be at least equal to ten percent (10%) of the ABC of the project issued by a Local Universal or Local Commercial Bank which must be effective or available on the date of bid submission. <b>The amount of the committed Line of Credit MUST BE MACHINE VALIDATED. (Annex 4).</b></p> <p><b><u>For Joint Venture:</u></b> <i>The Joint Venture (JV) partner responsible for submitting the NFCC shall likewise submit the Statement of all its on-going contracts and Audited Financial Statements.</i></p>
<p><b>Class “B” Document: (For Joint Venture)</b></p>	
<p><b>I</b></p>	<p>The <b>participating entities</b> entering a Joint Venture Agreement (JVA) are to be treated as a <b>single entity</b> and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements.</p> <p>Hence, any Blacklisting Order and/or overdue deliveries intended for end-user shall apply to the JVA as the JV is deemed as <b>one bidder</b>.</p> <p><b>1. <u>For Joint Ventures</u></b>, Bidder to submit either:</p> <p>(i) <b>Copy of the JOINT VENTURE AGREEMENT (JVA)</b> in case the joint venture is already in existence, or</p> <p>(ii) <b>Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture</b> signed by all the potential joint venture partners stating that they will enter into and abides by the provisions of the JVA in the instance that the bid is successful, in accordance with Sec 23.1(b) of the IRR. <b>(Annex 8-A)</b></p> <p><i>In case the joint venture is not yet in existence, the submission of a valid JVA shall be <b>within ten (10) calendar days</b> from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184.</i></p> <p>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture must specifically state the name of the <b><u>local company and or person</u></b>, as well as the <b><u>member company/partner</u></b> of the JV and/or the <b><u>lead person</u></b> appointed as the authorized representative/s and the lawful attorney-in-fact of the JV if awarded the contract.</p> <p><b>If Joint Venture is not applicable, the bidder must submit a duly signed statement stating that JVA is not applicable in lieu of the foregoing. (Annex 8-B)</b></p>

	<p><b>2. <u>Each JV Partner, must also submit the following:</u></b></p> <p><b><u>Local JV Partner:</u></b></p> <p>(i) <b>Registration Certificate</b> from the Securities and Exchange Commission (SEC) for corporations or from Department of Trade and Industry (DTI) for sole proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;</p> <p>(ii) <b>Valid and current Business/Mayor’s permit</b> issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas. In case of recently expired Mayor's/Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement;</p> <p>(iii) <b>Valid and Current Tax Clearance</b> issued by Accounts Receivable Monitoring Division per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.</p> <p><b><u>Foreign JV Partner:</u></b></p> <p><b>Valid and current certificate/license/authority to conduct/operate business</b> issued by the regulatory authority in the country where the bidder is based;</p> <p style="text-align: center;"><b>OR</b></p> <p>Submission of <b>valid and current PHILGEPS Certificate of Registration and Membership (Platinum Registration*)</b> together with <b>Annex A.</b></p> <p><b>For other required Class “A” Eligibility Documents</b>, submission by any of the partner(s) constitutes collective compliance. Provided, that the partner responsible to submit the NFCC shall likewise submit the Statement of All its Ongoing Contracts (<b>Annex 1-B</b>)</p> <p>The JVA should be specific to the project including the purpose and all supporting documents related thereto.</p> <p>In case JVA is not applicable, the bidder must submit a duly signed statement stating that JVA is not applicable in lieu of the foregoing (<b>ANNEX 8-B</b>).</p>
<p style="text-align: center;"><b>J</b></p>	<p>Proof of Authority of the designated representative/s for purposes of the bidding</p> <p>For Local Bidder:</p> <p>a) Duly notarized Special Power of Attorney – For Sole Proprietorship if owner opts to designate a representative/s; OR</p>

b) Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the members of the joint venture.

For Foreign Bidder:

a) Valid and Current Written Appointment of the Philippine based company (as local representative of foreign manufacturer) issued by the foreign bidder. The written appointment must include detailed scope of responsibility of the local representative. A Certified True Copy of the Written Appointment may be submitted subject to the presentation of the original document during post qualification; AND

b) Duly Notarized authorization of the duly registered Philippine-based company representative (e.g. Secretary's Certificate for Corporation, Special Power of Attorney for Sole Proprietor) with specimen signature of the authorized representative to transact with PA/AFP including address, telephone number/mobile phone number, and email address;

OR

c) In case the authorized local representative is an individual (citizen of the Philippines), a Valid and Current Written Appointment of the said individual as the local representative issued by the foreign bidder must be submitted. The written appointment must include detailed scope of responsibility of the local representative with specimen signature of the authorized representative to transact with PA/AFP, including address, telephone number, mobile phone number, number and email address. A Certified True Copy of the Written Appointment may be submitted subject to the presentation of the original document during post qualification.

Note 1 (for both local and foreign bidders): Provided that in the case of unincorporated joint venture, each member shall submit their respective Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representatives for purposes of this bidding

Note 2 (for both local and foreign bidders): The Secretary's Certificate, Board Resolution or Special Power of Attorney, or its equivalent document/proof of authority of the designated representative/s for purposes of the bidding, must have a specimen signature of the bidder or its authorized representative; it must indicate in the said document the authority to transact with the Philippine Army/AFP; it must be specific to the project; and it must indicate in the same document the address, telephone number/mobile phone number, and email address of the bidder or its authorized representative.

Note 3 (for both local and foreign bidders): In case of Joint Venture, bidder must submit an Original Special Power of Attorney wherein all members of the Joint Venture are signatories, giving full power and authority to the designated

	representative of the Joint Venture to sign the OSS and to do acts to represent the bidder.
<b>K</b>	<p>Certificate from Armed Forces of the Philippines Procurement Service (AFPPS) that the Bidder is not <b>Blacklisted</b> and no <b>Overdue Delivery (Annex 9)</b>.</p> <p><b>In the absence of the said Certificate, the Bidder shall submit a proof of application of the same stamped received and signed by AFFPS.</b></p> <p><b>Note 1:</b> In case of JV, <b>each JV Partner</b> must submit the same certificate or proof of application.</p> <p><b>Note 2:</b> Over-due delivery shall mean undelivered or incomplete delivery of items after the due date of delivery or approved request for extension of delivery period.</p> <p><b>Note 3:</b> A signed request letter by the bidder addressed to AFPPS <b>stamp received and signed</b> by AFPPS will be considered as Proof of application.</p> <p><b>Note 4:</b> Validation that the bidder is not Blacklisted and has No Overdue Delivery will be made during the PQ.</p>
<b>ENVELOP 2: FINANCIAL COMPONENT</b>	
<b>A</b>	Original of duly signed Financial Bid Form; ( <b>Annex 10-A</b> )
	Original of duly signed Bid Form; ( <b>Annex 10-B</b> )
	Original of duly signed Brand Name and Country of Origin ( <b>Annex 10-C</b> )
<b>B</b>	Original of duly signed Bid Prices and applicable Price Schedules ( <b>Annex 11</b> )

# Annexes

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**Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAG, PA Bldg**  
**Bid Reference No.: ENG'G PABAC3 067-21 (2<sup>nd</sup> Rebid)**  
**Approved Budget for the Contract: PhP1,008,500.00**

<b>TECHNICAL DOCUMENTS</b>	
PhilGEPS Certificate of Registration (Platinum Membership)	<b>Annex 1-A</b>
Statement of all Ongoing Government and Private Contracts	<b>Annex 1-B</b>
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<b>FINANCIAL COMPONENT</b>	
Original of duly signed Financial Bid Form	<b>Annex 10-A</b>
Original of duly signed Bid Form	<b>Annex 10-B</b>
Brand Name and Country of Origin	<b>Annex 10-C</b>
Bid Prices and applicable Price Schedules	<b>Annex 11</b>

**Annex I-A  
(Sample)**

Republic of the Philippines  
Department of Budget and Management  
**PROCUREMENT SERVICE**  
**CERTIFICATE OF PHILGEPS REGISTRATION**  
**(Platinum Membership)**

*THIS IS TO CERTIFY THAT*

[Redacted Name]  
[Redacted Address]  
[Redacted City], Philippines

is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 14-Oct-2010 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that [Redacted Name] has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.


By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 01-Apr-2023

Issued this 01st day of April 2022.  
This is a system generated certificate. No signature is required.

CERTIFIED TRUE COP



Documentary Stamp Tax Paid Php 30.00  
Certificate Reference No: [Redacted]

Page 1 of 3

Note: All attached documents of "Annex A" must be updated.

**Annex I-A**  
(Sample)**REMINDERS <sup>1</sup>**

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

CERTIFIED TRUE COPY

Certificate Reference No: XXXXXXXXXX

Page 2 of 3

<sup>1</sup>Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

Note: All attached documents of "Annex A" must be updated.

**Annex I-A**  
(Sample)

"Annex A"

## List of Eligibility Documents

of

<b>DTI Certificate</b>	DTI Certificate Number : 1207229 Issued By / Signatory : RAMON M LOPEZ Registration Date : 22-Oct-2019 Expiration Date : 22-Oct-2024
<b>Mayors Permit</b>	Expiration Date : 31-Dec-2022 Permit Number : 37730R Place of Issue : ZAMBOANGA CITY Issued By / Signatory : MARIA ISABELLE G. CLIMACO Issuance Date : 15-Feb-2022
<b>Tax Clearance</b>	Expiration Date : 08-Mar-2023 TCC Number : 15-93A-03-08-RO192-2022M Issued By / Signatory : TERESITA C. CHIONG Issuance date : 07-Mar-2022
<b>Audited Financial Statement</b>	Date of Filing : 09-Apr-2021 Current Asset : 24,045,626.00 Total Asset : 52,623,026.00 Current Liabilities : 0.00 Total Liabilities : 52,623,026.00 Name of Auditor : SHELDA B. JIKIRI BIR RDO Code : 93A
<b>PCAB License</b>	Expiration Date : 30-Jun-2022 Issued By / Signatory : ERIC G. BAGGAO HERBERT DG MATIENZO SERGIE T RETOME Issuance Date : 02-Jul-2021 License Number : 34562 License First Issue Date : 24-Jun-2010 Principal Classification : GENERAL ENGINEERING Category : A

CERTIFIED TRUE COPY

Certificate Reference No:

Page 3 of 3

Note: All attached documents of "Annex A" must be updated.



## Annex 1-B

## (Bidder's Company Letterhead)

**Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg**

**Bid Reference No.: ENG'G PABAC3 067-21 (2<sup>nd</sup> Rebid)  
Approved Budget for the Contract: PhP1,008,500.00**

**STATEMENT OF ALL ONGOING GOVERNMENT AND PRIVATE CONTRACTS  
(INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED)**

*Note: Original/Certified True Copies of POs/Contracts/Notice to Proceed to be presented only during Post Qualification if declared as the S/LCB.*

## 1. All On-going Government Contracts:

(ii.1) Name of the Contract	(ii.2) Date of Contract	(ii.3) Contract Duration	(ii.4) Owner's Name & addresses	(ii.5) Kinds of goods	(ii.6) Amount of Contract and Value of Outstanding Contracts	(ii.7) Date of Delivery	(ii.8) OR Nr & Date, End-user's Acceptance date or Sales "Invoice with Collection Receipt (For those completed) (please attach)
Total							

## 2. All On-going Private Contracts:

(ii.1) Name of the Contract	(ii.2) Date of Contract	(ii.3) Contract Duration	(ii.4) Owner's Name & addresses	(ii.5) Kinds of goods	(ii.6) Amount of Contract and Value of Outstanding Contracts	(ii.7) Date of Delivery	(ii.8) OR Nr & Date, End-user's Acceptance date or Sales "Invoice with Collection Receipt (For those completed) (please attach)
Total							

**CERTIFIED CORRECT:**

\_\_\_\_\_  
Name and Signature of Authorized Representative

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date

**Annex 2**

**(Bidder’s Company Letterhead)**

**Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg**

**Bid Reference No.: ENG’G PABAC3 067-21 (2<sup>nd</sup> Rebid)  
 Approved Budget for the Contract: PhP1,008,500.00**

**Statement of Single Largest Completed Contract** similar to the contract to be bid within the last five (5) years from the Date of Submission and Receipt of Bids amounting to at least fifty percent (50%) of the ABC of each item being bid;

**Or**

- a.) Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least 50% of the ABC for this Project; **and**
- b.) The largest of these similar contracts must be equivalent to at least 25% of the ABC for this Project.

(ii.1) Name of the Contract	(ii.2) Date of Contract	(ii.3) Contract Duration	(ii.4) Owner’s Name & address	(ii.5) Kinds of goods	(ii.6) Amount of Completed Contract/s	(ii.7) Date of Delivery	(ii.8) OR Nr & Date, End-user’s Acceptance date or Sales “Invoice with Collection Receipt (For those completed) <b>(please attach)</b>

**CERTIFIED CORRECT:**

\_\_\_\_\_  
 Name and Signature of Authorized Representative

\_\_\_\_\_  
 Position

\_\_\_\_\_  
 Date

REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_ ) S.S.

### BID SECURING DECLARATION FORM

**Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg**

**Bid Reference No.: ENG'G PABAC3 067-21 (2<sup>nd</sup> Rebid)**  
**Approved Budget for the Contract: PhP1,008,500.00**

To: *[Insert name and address of the Procuring Entity]*

I/We<sup>3</sup>, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
  - (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE]* *[Insert Signatory's Legal Capacity]*  
Affiant

---

<sup>3</sup> Select one and delete the other. Adopt the same instruction for similar terms throughout the document.

**Annex 3**  
**(PAGE 2 OF 2)**

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of [month] [year].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_  
Notary Public for \_\_\_\_\_ until \_\_\_\_\_  
Roll of Attorneys No. \_\_\_\_\_  
PTR No. \_\_\_\_\_ [date issued], [place issued]  
IBP No. \_\_\_\_\_ [date issued], [place issue]

Doc No: \_\_\_\_\_  
Page No: \_\_\_\_\_  
Book No: \_\_\_\_\_  
Series of: \_\_\_\_\_

**Annex 4**

**(NAME OF BANK)**  
**COMMITTED LINE OF CREDIT**

Date: \_\_\_\_\_

Philippine Army Special Bids and Awards Committee  
Fort Andres Bonifacio, Metro Manila

CONTRACT/PROJECT	_____
COMPANY FIRM	_____
ADDRESS	_____
BANK/FINANCING INSTITUTION	_____
ADDRESS	_____
AMOUNT	_____

This is to certify that the above Bank/Financing Institution with Business address indicated above, commits to provide the (Supplier/Distributor/Manufacturer/Contractor), if awarded the above-mentioned Contract, a credit line in the amount specified above which shall be exclusively used to finance the performance of the above-mentioned contract subject to the terms, conditions and requirements.

The credit line shall be available within fifteen (15) calendar days after receipt by the Supplier/Distributor/Manufacturer/Contractor of the Notice of Award and such line of credit shall be maintained until issuance of the Certificate of Acceptance.

This Certification is being issued in favor of said (Supplier/Distributor/Manufacturer/Contractor) in connection with the bidding requirement of (Name of Procuring Entity) for the above-mentioned Contract. We are aware that any false statement issued by us make us liable for perjury.

This Committed line of credit cannot be terminated or cancelled without the prior written approval of the Philippine Army.

\_\_\_\_\_  
Name and Signature of Authorized Financing Institution Office

\_\_\_\_\_  
Official Designation

Concurred by:

\_\_\_\_\_  
Name and Signature of Supplier/Distributor/Manufacturer/Contractor authorized representative

\_\_\_\_\_  
Official Designation

SUBSCRIBED AND SWORN TO BEFORE ME this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant exhibited to me his/her competent Evidence of identity (as defined by the 2004 Rules on Notarial Practice \_\_\_\_\_ issued \_\_\_\_\_ at \_\_\_\_\_, Philippines.

Doc No: \_\_\_\_\_  
Page No: \_\_\_\_\_  
Book No: \_\_\_\_\_  
Series of: \_\_\_\_\_

NOTARY PUBLIC

**Amount should be machine validated**

(Bidder's Company Letterhead)

**WARRANTY UNDERTAKING**

**Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg**

**Bid Reference No.: ENG'G PABAC3 067-21 (2<sup>nd</sup> Rebid)  
Approved Budget for the Contract: PhP1,008,500.00**

I/We, \_\_\_\_\_ (Name) \_\_\_\_\_, \_\_\_\_\_ (Title/Capacity) \_\_\_\_\_, the duly authorized representative of \_\_\_\_\_ (Company/Bidder) \_\_\_\_\_, hereby commits that should we be awarded the contract, we will issue a Warranty Certificate in favor of the Philippine Army (PA) valid for at least **one (1) year** from date of final acceptance.

This Undertaking shall form part of the Technical Requirements for the aforesaid procurement project

\_\_\_\_\_  
Signature of Company Representative

\_\_\_\_\_  
Name & Designation

\_\_\_\_\_  
Date

(Bidder’s Company Letterhead)

**CERTIFICATE OF REPLACEMENT FOR DEFECTIVE ITEMS**

**Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg**

**Bid Reference No.: ENG’G PABAC3 067-21 (2<sup>nd</sup> Rebid)**

**Approved Budget for the Contract: PhP1,008,500.00**

I/We, \_\_\_\_\_ (Name) \_\_\_\_\_, \_\_\_\_\_ (Title/Capacity) \_\_\_\_\_, the duly authorized representative of \_\_\_\_\_ (Company/Bidder) \_\_\_\_\_, hereby commits that should we be awarded the contract, we will replace all defective items within Seven (7) calendar days upon receipt of Notice of Defects from the Philippine Army.

This Certification shall form part of the Technical Requirements for the aforesaid procurement project.

Issued this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ in \_\_\_\_\_, Philippines

\_\_\_\_\_  
Name of Company (Bidder)

\_\_\_\_\_  
Full Name of Authorized Representative

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Tel. No./Fax

\_\_\_\_\_  
E-mail Address

(Bidder’s Client Company Letterhead)

**CERTIFICATE OF PERFORMANCE EVALUATION**

**Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg**

**Bid Reference No.: ENG’G PABAC3 067-21 (2<sup>nd</sup> Rebid)  
 Approved Budget for the Contract: PhP1,008,500.00**

[To be issued by Bidder’s Client Specified in Annex II (Single Largest Completed Contract with a rating of at least Satisfactory on the performance of the product supplied/delivered by the prospective bidder)]

This is to certify that **(NAME OF BIDDER)**, has supplied to our company/agency with **(NAME of PRODUCTS)**. Based on our evaluation on timely delivery, compliance as to specifications and performance, we give **(NAME OF BIDDER)**, a rating of;

- EXCELLENT
- VERY SATISFACTORY
- SATISFACTORY
- POOR

This Certification shall form part of the Technical Documentary Requirements in line with (Name of Bidder) participation in the **Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg.**

Issued this \_\_\_ day of \_\_\_\_\_ 20\_\_\_, in \_\_\_\_\_, Philippines

\_\_\_\_\_  
 Name of Company (Bidder’s Client)

\_\_\_\_\_  
 Full Name of Authorized Representative

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 Signature of Authorized Representative

\_\_\_\_\_  
 Tel. No. / Fax

\_\_\_\_\_  
 E-mail Address



---

## Omnibus Sworn Statement

---

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

---

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and

8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

**10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant**

**to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

**IN WITNESS WHEREOF**, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]  
[Insert signatory's legal capacity]  
Affiant*

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines, by the affiant/s himself/herself/themselves whom I was able to personally identify through his/her/their *[insert type of government identification card used]*, which he/she/they has/have presented to me.

Witness my hand and seal this \_\_\_ day of *[month]* *[year]*.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_  
Notary Public for \_\_\_\_\_ until \_\_\_\_\_  
Roll of Attorneys No. \_\_\_\_\_  
PTR No. \_\_\_\_\_ *[date issued]*, *[place issued]*  
IBP No. \_\_\_\_\_ *[date issued]*, *[place issued]*

Doc No: \_\_\_\_\_  
Page No: \_\_\_\_\_  
Book No: \_\_\_\_\_  
Series of: \_\_\_\_\_

\* This form will not apply for WB funded projects.

**Annex 7**

**(Bidder’s Company Letterhead)**

**Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg**

**Bid Reference No.: ENG’G PABAC3 067-21 (2<sup>nd</sup> Rebid)**

**Approved Budget for the Contract: PhP1,008,500.00**

**CERTIFICATE OF NET FINANCIAL CONTRACTING CAPACITY**  
**(PLS SHOW FIGURES AT HOW YOU ARRIVED AT THE NFCC)**

This is to certify that our Net Financial Contracting Capacity (NFCC) is **Philippine Pesos** \_\_\_\_\_ (PhP \_\_\_\_\_) which is at least equal to the total ceiling price we are bidding. The amount is computed as follows;

CA	=	Current Assets	PhP
Less:			-
CL	=	Current Liabilities	_____
		<b>Sub-total 1</b>	PhP
			X 15
		<b>Sub-total 2</b>	PhP
Less:			-
C	=	Value of all outstanding or uncompleted portions of the projects under on-going contracts, including awarded contracts yet to be started coinciding with the contract for this project.	PhP
<b>NFCC</b>			<b>PhP</b>

Issued this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**CERTIFIED CORRECT:**

\_\_\_\_\_  
 Name and Signature of Authorized Representative

\_\_\_\_\_  
 Position

\_\_\_\_\_  
 Date

**Annex 8-A**

**PROTOCOL/UNDERTAKING OF AGREEMENT TO ENTER INTO JOINT VENTURE**

This **PROTOCOL/UNDERTAKING OF AGREEMENT TO ENTER INTO JOINT VENTURE** executed by:  
 \_\_\_\_\_, A sole proprietorship/corporation duly organized and existing under and by virtue of  
 the laws of the Philippines, with offices located at \_\_\_\_\_, represented herein by its  
 \_\_\_\_\_, hereinafter referred to as \_\_\_\_\_.  
 -and-

\_\_\_\_\_ A sole proprietorship/corporation duly organized and existing under and by  
 virtue of the laws of the Philippines, with offices located at \_\_\_\_\_, represented herein by its  
 \_\_\_\_\_, hereinafter referred to as \_\_\_\_\_.

For submission to the **Philippine Army Bids and Awards Committee 3 (PABAC3)**, pursuant to Section 23.1 (b)  
 of the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No 9184.

**WITNESSETH That:**

WHEREAS, the parties desire to participate as a joint venture in the public bidding that will be conducted by the  
 PABAC3 pursuant to Republic Act (RA) No 9184 and its Revised Implementing Rules and Regulations (IRR) with  
 the following particulars:

Bid Reference No. <b>ENG'G PABAC3 067-21 (2<sup>nd</sup> Rebid)</b>
Name/Title of Procurement Project: <b>Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg</b>
Approved Budget for the Contract: <b>PhP1,008,500.00</b>

NOW THETREFORE, in consideration of the foregoing, the Parties undertake to enter into a JOINT  
 VENTURE and sign a Joint Venture Agreement relative to their joint cooperation for this bid project, in the event  
 that their bid is successful, furnishing the PABAC3 a duly signed and notarized copy thereof within ten (10) calendar  
 days from receipt of Notice from the BAC3 that our bid has the lowest calculated responsive bid or highest rated  
 responsive bid (as the case may be).

For purposes of this bid project, and unless modified by the terms of the Joint Venture Agreement, the following  
 party shall be the authorized representative of the JV:

**JV Partner (Name of Company)**

**Authorized Rep of the JV Partner: (Per attached Secretary's Certificate)**

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Designation**

That furthermore, the parties agree to be bound jointly and severally under the said Joint Venture Agreement;

THAT Finally, failure on our part to enter into the Joint Venture and/or sign the Joint Venture Agreement  
 for any reason after the Notice of Award has been issued by shall be a ground for non-issuance by PABAC3 of the  
 Notice to Proceed, forfeiture of our bid security and such other administrative and/or civil liabilities as may be  
 imposed by PABAC3 under the provisions of Republic Act (RA) No 9184 and its Revised Implementing Rules and  
 Regulations (IRR) , without any liability on the part of PABAC3.

This undertaking shall form an integral part of our Eligibility documents for the above-cited project.

IN WITNESS WHEREOF, the parties have signed this Protocol/Undertaking on the date first above-  
 written.

[JURAT]

SUBSCRIBED AND SWORN TO BEFORE ME this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines.  
 Affiant exhibited to me his/her competent Evidence of identity (as defined by the 2004 Rules on Notarial Practice  
 \_\_\_\_\_ issued \_\_\_\_\_ at \_\_\_\_\_, Philippines.

Doc No: \_\_\_\_\_ NOTARY PUBLIC  
 Page No: \_\_\_\_\_  
 Book No: \_\_\_\_\_  
 Series of: \_\_\_\_\_

**Annex 8-B**

**(Bidder’s Company Letterhead)**

**Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg**

**Bid Reference No.: ENG’G PABAC3 067-21 (2<sup>nd</sup> Rebid)  
Approved Budget for the Contract: PhP1,008,500.00**

This is to certify that \_\_\_\_\_ (name of bidder) \_\_\_\_\_ will be participating without a joint venture partner in the procurement of \_\_\_\_\_ (name of project) \_\_\_\_\_. Further, the undersigned acknowledges that Joint Venture Agreement is Not Applicable for the above mentioned project.

**CERTIFIED CORRECT:**

\_\_\_\_\_  
Name and Signature of Bidder/Authorized Representative  
\_\_\_\_\_  
Position  
\_\_\_\_\_  
Date

*[JURAT]*

SUBSCRIBED AND SWORN TO BEFORE ME this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant exhibited to me his/her competent Evidence of identity (as defined by the 2004 Rules on Notarial Practice \_\_\_\_\_ issued \_\_\_\_\_ at \_\_\_\_\_, Philippines.

Doc No: \_\_\_\_\_  
Page No: \_\_\_\_\_  
Book No: \_\_\_\_\_  
Series of: \_\_\_\_\_

NOTARY PUBLIC

**Annex 9**  
(Sample)

**HEADQUARTERS**  
**ARMED FORCES OF THE PHILIPPINES PROCUREMENT SERVICE**  
*Camp General Emilio Aguinaldo, Quezon City*

AFPPS3  
 Nr **-2019**

20 November 2019

**CERTIFICATION**

TO WHOM IT MAY CONCERN:


THIS IS TO CERTIFY THAT \_\_\_\_\_ has the following procurement project with corresponding status with reference to the consolidated reports from the Procurement Centers and Contracting Offices this Service as of **31 October 2019**:

<b>Nr</b>	<b>PC/CO</b>	<b>PO/ Contract Nr</b>	<b>Particulars</b>	<b>Bid Price (PhP)</b>	<b>Remarks /Status</b>
1	PA PC	ENG-20190711-3891	S/D Construction Materials	498,000.00	For signature of DIIR
2	PA PC	ENG-001-06-19	1-LOT-ENHANCEMENT OF ST MICHAEL	1,346,749.00	For Delivery

Further, per Government Procurement Policy Board (GPPB) Website, subject company is not in the list of Blacklisted Suppliers/Constructors as of date.

This certification is issued in favor of same company in relation with the requirement for bidding of procurement project/s by the **PA Bids and Awards Committee (PA BAC)**.

This certification does not exempt same company from any foregoing requisites the PABAC may require or conduct during the course of the proceedings pursuant to the provisions of RA 9184 and its IRR.

  
**JOSELITO C. MUNAR**  
 LTC PAF (GSC)  
 ACS for Operations, PS3

*AFP Core Values: Honor, Service, Patriotism*

**PLEASE USE THIS BID FORM DO NOT RETYPE or ALTER**

**Annex 10-A**

**FINANCIAL BID FORM**

**Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Coded Handset for the Amenities of IMB, OAAG, PA Bldg**  
**Bid Reference No.: ENG'G PABAC3 067-21 (2<sup>nd</sup> Rebid)**  
**Approved Budget for the Contract: PhP1,008,500.00**

Description	Qty	Unit	ABC (PhP)		Bidder's Proposal (PhP) Bid Price	
			Unit Cost	Total Cost	Unit Cost	Total Cost
3TR ACU, Wall Mounted Split Type, inverter, with remote control and Complete installation with Accessories	1	Unit	98,000.00	98,000.00		
2HP ACU, Wall Mounted Split Type, inverter, with remote control and Complete installation with Accessories	9	Units	88,000.00	792,000.00		
Fire Extinguisher ABC dry Chemical, 20lbs	9	Sets	8,500.0	76,500.00		
Telephone Coded Handset	12	Units	3,500.00	42,000.00		
<b>Total ABC</b>				<b>1,008,500.00</b>	<b>Total Bid Price</b>	

**Total Bid Price (Amount in Words):**

**BIDDER'S UNDERTAKING**

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby OFFER to (supply/deliver/perform) the above-described items.  
 I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of Notice of Award.  
 Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

**CERTIFIED CORRECT**

\_\_\_\_\_  
**Name of Company (in print)**

\_\_\_\_\_  
**Signature of Company Authorized Representative**

\_\_\_\_\_  
**Designation (in print)**

\_\_\_\_\_  
**Date**



**Annex 10-B**

**BID FORM**

**Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg**

**Bid Reference No.: ENG’G PABAC3 067-21 (2<sup>nd</sup> Rebid)**

**Approved Budget for the Contract: PhP1,008,500.00**

Date : \_\_\_\_\_

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

*[Insert this paragraph if Foreign-Assisted Project with the Development Partner:*

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address Amount and Purpose of  
of agent Currency Commission or gratuity

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(if none, state “None”) ]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

**PLEASE USE THIS BID FORM  
DO NOT RETYPE or ALTER**

**Annex 10-C**

**BRAND NAME AND COUNTRY OF ORIGIN**

**Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg**  
**Bid Reference No.: ENG'G PABAC3 067-21 (2<sup>nd</sup> Rebid)**  
**Approved Budget for the Contract: PhP1,008,500.00**

**INSTRUCTION TO THE BIDDER:** For the following equipment kindly indicate brand name and country of origin. **DO NOT LEAVE ANY BLANK. A "YES OR NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".**

Description	Qty	Unit	BRAND NAME	COUNTRY OF ORIGIN
3TR ACU, Wall Mounted Split Type, inverter, with remote control and Complete installation with Accessories	1	Unit		
2HP ACU, Wall Mounted Split Type, inverter, with remote control and Complete installation with Accessories	9	Units		
Fire Extinguisher ABC dry Chemical, 20lbs	9	Sets		
Telephone Corded Handset	12	Units		

**BIDDER'S UNDERTAKING**

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby OFFER to (supply/deliver/perform) the above-described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of Notice of Award.

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

Note: If the particular column is not applicable indicate **N/A**.

**CERTIFIED CORRECT**

\_\_\_\_\_  
**Name of Company (in print)**

\_\_\_\_\_  
**Signature of Company Authorized Representative**

\_\_\_\_\_  
**Designation (in print)**

\_\_\_\_\_  
**Date**

**Annex 11  
FORM NO. 1**

**(Bidder’s Company Letterhead)**

**Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg**

**Bid Reference No.: ENG’G PABAC3 067-21 (2<sup>nd</sup> Rebid)  
Approved Budget for the Contract: PhP1,008,500.00**

**For Goods Offered from Abroad**

Name of Bidder \_\_\_\_\_, Invitation to Bid<sup>4</sup> Number \_\_\_\_\_, Page \_\_\_\_\_ of \_\_\_\_.

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Qty	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered at Place (DAP)	Unit price Delivered Duty Paid (DDP)	Total Price -(if DAP col 4X7) -(If DDP col 4X8)

Note: If the particular column is not applicable indicate **dash (-) or zero (0)**, as applicable.

\_\_\_\_\_  
*[signature]*

\_\_\_\_\_  
*[in the capacity of]*

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

<sup>4</sup> If ADB, JICA and WB funded projects, use IFB.

**Annex 11  
FORM NO. 2**

**(Bidder’s Company Letterhead)**

**Supply and Delivery of One (1) Unit 3TR Wall Mounted Split Type ACU, Nine (9) Units 2HP Split Type Wall Mounted ACU, Nine (9) Sets Fire Extinguisher and Twelve (12) Units Telephone Corded Handset for the Amenities of IMB, OAAG, PA Bldg**

**Bid Reference No.: ENG’G PABAC3 067-21 (2<sup>nd</sup> Rebid)  
Approved Budget for the Contract: PhP1,008,500.00**

**For Goods Offered from Within the Philippines**

Name of Bidder \_\_\_\_\_, Invitation to Bid<sup>5</sup> Number \_\_\_\_\_. Page \_\_\_\_\_ of \_\_\_\_.

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Note: If the particular column is not applicable indicate **dash (-)** or **zero (0)**, as applicable.

\_\_\_\_\_  
*[signature]*

\_\_\_\_\_  
*[in the capacity of]*

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_

<sup>5</sup> If ADB, JICA and WB funded projects, use IFB.

