



HEADQUARTERS
PHILIPPINE ARMY
OFFICE OF THE PA BIDS AND AWARDS COMMITTEE 1
Fort Andres Bonifacio, Taguig City



ITB 029-23

24 November 2023

**REQUEST FOR EXPRESSION OF INTEREST FOR
CONSULTING SERVICES FOR THE PREPARATION OF DETAILED ARCHITECTURAL
AND ENGINEERING DESIGNS**

1. The **Philippine Army**, through the General Appropriations Act CY 2023, intends to apply the sum of **Five Million, Three Hundred Four Thousand Pesos (PhP5,304,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Consulting Services for the Preparation of Detailed Architectural and Engineering Designs**. Bids received in excess of the ABC shall be automatically rejected at the opening the financial proposals.

Description	Total ABC	Funding Source	Cost/ Price of Bid Documents (Cash Payment or Cash Deposit only) (PhP)
Consulting Services for the Preparation of Detailed Architectural and Engineering Designs under Consulting SVCS PABAC1 001-23 (1st Re-Bid)	PhP 5,304,000.00	Certificate of Funding Chargeability under ASA Nr: 2500-2023-0093	10,000.00

2. The **Philippine Army** now calls for the submission of eligibility documents for **Consulting Services for the Preparation of Detailed Architectural and Engineering Designs**. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before **1:30 pm, 11 December 2023**, at **NCO Clubhouse, Fort Andres Bonifacio, Taguig City**. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion. The consultant/s shall drop one (1) original and three (3) photocopies of their duly accomplished eligibility requirements in sealed envelopes in the bid box located at the above-mentioned address.
3. Interested bidders may obtain further information from the **Office of the PA Bids and Awards Committee 1 (PABAC1) Fort Bonifacio, Taguig City**, and inspect the Bidding Documents at the address given below during **Office Hours from 8:00 am to 5:00 pm except Holidays**.
4. A complete set of Bidding Documents may be acquired by interested Bidders on **25 November 2023** from the address below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Ten Thousand Pesos (PhP10,000.00)*.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), www.philgeps.gov.ph and the website of the Philippine Army, army.mil.ph, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. Bidding activities timelines are scheduled as follows:

ACTIVITIES	TIME	VENUE
1. Pre-procurement Conference	24 Nov 2023	PABAC1 Conference Room, NCO Clubhouse, Fort Andres Bonifacio, Taguig City
2. Submission of Expression of Interest and Eligibility Documents and Opening of Eligibility Documents	01 Dec 2023 @ 1:30 P.M (Friday)	
3. Eligibility Check and Shortlisting	04 Dec 2023	
4. Pre-Bid Conference for Shortlisted Bidders (Open only to short listed bidders)	11 Dec 2023 @ 1:30 P.M (Monday)	
5. Deadline for Submission of Technical and Financial Bid and Opening of Bids (Open only to short listed bidders)	26 Dec 2023 @ 1:30 P.M (Tuesday)	
6. Negotiation	09 Jan 2024 @ 1:30 (Tuesday)	

6. The BAC shall draw up the short list of consultants from those who have submitted an Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of three (3) prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:

Criteria	Points
Applicable Experience of the Consultant	40
Personnel Complement	50
Current Workload	10
TOTAL POINTS	100%

The BAC shall draw up the short list of bidders from those who have submitted Expression of Interest and eligibility documents, and have been determined as eligible in accordance with provisions of Republic Act 9184 and its IRR.

The short list shall consist of prospective bidders who meet the minimum qualifications and based on the following criteria for eligibility and shortlisting:

Criteria for Eligibility and Shortlisting are the following:

	Criteria	Score	%	%	Weight
A	Applicable Experience of the Consultant				40
	I. Firm’s Qualification			70	
	1. Years in the business of Consultancy Works in the past ten (10) years		30		
	• Above 12 years	100			
	• 10 years to 12 years	85			
	• Below 10 years	0			
	2. Must have five (5) years of Consulting Experience in Project Management		30		
	• Above 7 years	100			

	• 5 years to 7 years	85		
	• Below 5 years	0		
	3. Must have previously handled at least One (1) Project involving Project Management		40	
	• Above 3 projects	100		
	• 1 to 2 projects	85		
	• No project	0		
	II. Work Experience		30	
	1. Single largest construction management projects of similar nature from 2015 to 2022 (Completed)		40	
	• More than 100% of ABC	100		
	• 100% of ABC	85		
	• Below 100% of ABC	0		
	2. Total value of construction management projects of similar nature from 2015 to 2022 (Completed)		40	
	• More than 100% of ABC	100		
	• 100% of ABC	85		
	• No Project	0		
	3. Total value of construction management projects of similar nature from 2015 to 2022 (On-Going)		20	
	• More than 100% of ABC	100		
	• 100% of ABC	85		
	• No Project	0		
B	Personnel Complement			50
	Project Manager		25	
	a. Education			
	• Licensed Architect with Master’s Degree in Urban Planning	100		
	• Licensed Architect	85		
	• Licensed Civil Engineer	0		
	b. At least 10 years of experience in Conceptual Master Plan			
	• Above 12 years	100		
	• 10 to 12 years	85		
	• Below 10 years	0		
	Assistant Project Manager		20	
	a. Education			
	• Structural Engineer with Master’s Degree in Urban Planning	100		
	• Licensed Civil Engineer with Master’s Degree in Urban Planning	85		
	• Licensed Civil Engineer	0		
	b. At least 7 years of experience in Master Plan Development			
	• Above 7 years	100		
	• 5 to 7 years	85		

	• Below 5 years	0		
	In-House/Consultant		10	
	a. Education			
	▪ Licensed Architect	100		
	▪ Licensed Civil Engineer	85		
	▪ Graduate of Civil Engineering/Architecture	0		
	b. At least 5 years of experience in at least two Conceptual Projects			
	▪ Above 5 years	100		
	▪ 3-5 years	85		
	▪ Below 3 years	0		
	Sanitary Engineer		10	
	a. Education			
	▪ Licensed Sanitary Engineer	100		
	▪ Licensed Civil Engineer	85		
	▪ Graduate of any engineering course	0		
	b. At least 5 years' experience in Sanitary Engineering			
	▪ Above 5 years	100		
	▪ 3-5 years	85		
	▪ Below 3 years	0		
	Professional Mechanical Engineer		10	
	a. Education			
	▪ Professional Mechanical Engineer	100		
	▪ Licensed Mechanical Engineer	85		
	▪ Graduate of any engineering course	0		
	b. At least 3 years' experience in MDP			
	▪ Above 5 years	100		
	▪ 3-5 years	85		
	▪ Below 3 years	0		
	Professional Electrical Engineer		10	
	a. Education			
	▪ Prof Electrical Engineer	100		
	▪ Licensed Electrical Engineer	85		
	▪ Graduate Electrical Engineering	0		
	b. At least 5 years work experience			
	▪ Above 5 years	100		
	▪ 3-5 years	85		
	▪ Below 3 years	0		
	Registered Master Plumber		5	
	a. Education			
	▪ Licensed Civil Engineer (Registered Master Plumber)	100		

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	▪ Registered Master Plumber	85			
	▪ Graduate of Civil Engineering	0			
	b. At least 5 years' experience in planning and implementing electrification projects				
	▪ Above 5 years	100			
	▪ 3-5 years	85			
	▪ Below 3 years	0			
	Telecom Engineer		5		
	a. Education				
	▪ Licensed Electronics and Communications Engineer (ECE)	100			
	▪ Professional Electrical Engineer	85			
	▪ Licensed Engineer other than above	0			
	b. At least 5 years' experience in the design and installation of telecommunication facilities				
	▪ Above 5 years	100			
	▪ 3-5 years	85			
	▪ Below 3 years	0			
	GIS Technician/ CAD Operators and Others		5		
	a. At least 5 years' experience in the conduct of studies on the impact of population on environment				
	▪ Above 5 years	100			
	▪ 3-5 years	85			
	▪ Below 3 years	0			
C	Current Workload				10
	Net Financial Contracting Capacity (NFCC)		100		
	▪ If NFCC is over 150% of the ABC	100			
	▪ If NFCC is 100% to 150% of the ABC	85			
	▪ IF NFCC is below 100% of the ABC	0			
	TOTAL SCORE				100
	PASSING SCORE				70

The evaluation procedure is Quality Cost Based Evaluation Procedure. Only prospective bidders whose eligibility documents/submission been declared as “passed” during the short listing shall be considered for bid evaluation.

The following steps are followed under the QCBE procedure:

1. The BAC evaluates the Technical Proposals of all short listed consultants that submitted bids.
2. The BAC ranks all the Technical Proposals, noting those that have earned ratings above the minimum requirement and those that have not.

3. The BAC sends a formal letter to all consultants whose Technical Proposals earned ratings below the minimum required rating, informing them of their failure to qualify and returning to them their Financial Proposal unopened.

4. The BAC sends a formal letter to all consultants whose Technical Proposals earned at least the minimum required rating, informing them thereof and of the date, time, and venue of the opening of the Financial Proposals. The methodology to be used in the evaluation of the financial proposal shall be described in the BDS.

5. On the day, time and venue set, the BAC opens the Financial Proposals of the qualified consultants in public, and records the proposed prices of each qualified consultant. If the proposed price exceeds the ABC, the bidder will be disqualified.

6. The BAC reviews each Financial Proposal, checks for its completeness, corrects any arithmetical errors, and corrects the recorded proposed prices, if warranted.

7. The BAC disqualifies a consultant if: a. It provides for a required item but does not indicate a price for it and is thus deemed as non-compliant, except that if it specifies a "0" (zero) or a "-" (dash) for the said item, it would be deemed as having offered the item for free to the government, or b. Its corrected price exceeds the ABC.

8. The BAC computes the ratings of each Financial Proposal in the following manner:
- a. The consultant with the lowest price gets 100 points.
 - b. The scores of the other consultants will be computed using the formula:

$$Sf = 100 \times F1/F$$

ISf is the financial score,
 F1 is the lowest Financial Proposal and
 F is the Financial Proposal under consideration.

Example:

Firm	Cost of Financial Proposal	Financial Score
A	P 1,100,000	$P 1,000,000 / P 1,100,000 = 90.9$ points
B	P 1,000,000	$P 1,000,000 / P 1,000,000 = 100$ points
C	P 1,500,000	$P 1,000,000 / P 1,500,000 = 66.7$ points

9. The BAC gives corresponding weights to the Financial and Technical Proposals of the qualified consultants, the weights having been determined in the pre-bid conference and indicated in the BDS. The financial proposal may be given a weight of fifteen percent (15%) up to a maximum of forty percent (40%).

10. The BAC adjusts the weight of the technical criteria such that their total weight in percentage terms, together with the weight given to the Financial Proposal, shall be equivalent to one hundred percent (100%).

11. The BAC multiplies the average score of each qualified consultant's Technical Proposal with the percentage value allowed as weight for Technical Proposals. It also multiplies the rate earned by each consultant's Financial Proposal with the percentage value allowed as weight for Financial Proposals. It then adds the resulting products of both operations for each consultant. The sum becomes the total score for the consultant.

The formula is as follows:

$$S = St \times T\% + Sf \times F\%$$

Where:

S is the Total Score;

St is the Technical Score;

Sf is the Financial Score;

T is the weight given to the Technical Proposal; and

F is the weight given to the Financial Proposal.

Firm	Technical Proposal					Financial Proposal					Total Score
	Ave. Score		Weight		Weighted Score	Score		Weight		Weighted Score	
A	86	x	0.7	=	60.2	90.9	x	0.3	=	27.3	87.5
B	84.2	x	0.7	=	58.9	100	x	0.3	=	30	88.9
C	85	x	0.7	=	59.5	66.7	x	0.3	=	20	79.5

12. The BAC ranks the consultants in descending order, with the consultant obtaining the highest total score being declared as the bidder with the HRB.

13. The BAC, through a Resolution, submits the results of its evaluation to the HoPE, identifying the consultant with the HRB, and recommending that the BAC be authorized to negotiate with this consultant.

14. The HoPE approves or disapproves the recommendations of the BAC within two (2) calendar days after receiving these from the BAC.

15. If the HoPE disapproves the recommendation, he shall state the reason(s) for the disapproval and instruct the BAC on the subsequent steps to be adopted. If the HoPE approves the recommendations, the BAC furnishes all participating short listed consultants with the results of its evaluation (ranking and total scores only). The results shall be posted in the PhilGEPS and the website of the Procuring Entity, whenever available, for a period of not less than 7 calendar days. (2016 IRR Section 33.2.4).

16. Within three (3) calendar days of the approval of its recommendations, the BAC invites the consultant with the HRB for contract negotiations, except for the financial proposal. In its letter of notification, the BAC shall inform the consultant of the issues in the technical proposal the BAC may wish to be clarified on during negotiations.

17. A Notice of Eligibility and Shortlisting indicating therein the schedule for the submission of Technical and Financial Documents shall be issued.

7. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

8. The Procuring Entity shall evaluate bids using the Quality-Cost Based Evaluation/Selection (QCBE/QCBS), procedure. The Procuring Entity shall indicate the

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weights to be allocated for the Technical and Financial Proposals. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.

9. The contract shall be completed within **One Hundred Twenty (120) Calendar Days**.
10. The **PA Bids and Awards Committee 1 (PABAC1)** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

MAJ RAY BOY B IBANES (QMS) PA

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Philippine Army Bids and Awards Committee 1
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Date of Issuance: **25 November 2023**

12. You may visit the following websites:

For downloading of Bidding Documents:

philgeps.gov.ph

army.mil.ph

Date of Issue: _____


ANTONIO C ROTA JR
Brigadier General, PA
Chairperson